

Promised Land's Legacy Christian School **Admissions & Enrollment Policies**

Admissions - General

Enrollment at Promised Land's Legacy Christian School is open to children aged Infants (3 months) to 3rd grade. Promised Land's Legacy Christian School admits students of any race, color, nationality and ethnic origin to all rights, privileges, programs and activities accorded or made available to students at the facility.

Admissions – Process

Admission and enrollment at Promised Land's Legacy Christian School is dependent upon available slots in each classroom. Enrollment is open year-round and/or until a classroom is full and can no longer accept new students.

If you are interested in enrolling your child at Promised Land's Legacy Christian School, please contact the School Office at (864) 707-5651.

Enrollment – Screening

The ASQ-3 (Ages and Stages Questionnaire) is one form of screening we use at Legacy. This questionnaire is intended for children, 1 month of age to 5 ½ years. It is used as a tool to help you, the parent, understand your child's comprehension & performance in several areas including communication, physical ability, social skills and problem solving.

Parents are encouraged to use ASQ-3 as a marker to identify your child's strengths and areas of needed support. The questionnaire **is not** to be used as a grading scale to rate or rank your child's ability over another. This questionnaire can be found online.

Enrollment – Payment

Once your child has been admitted to Legacy Christian School as a student, an initial registration fee of \$50 (per child admitted) must be paid **in full** prior to their first day of attendance. Registration fees are non-refundable and required at the beginning of each academic year to remain enrolled.

All school tuition payments are due prior to any services being rendered.

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Payment is due on Monday morning, or Monday evening at the latest. You may also choose to pay monthly or bi-weekly, those payments too must be received in advance. Any fees paid after Monday evening will have a \$25 late fee added. If fees are unpaid your child will not be permitted to attend the program until fees are paid. Fee payment is not based on attendance. The weekly tuition secures your child's enrollment. A partial week of attendance will not be prorated. School fees are payable in cash or with a personal check. Payment can also be made online at www.mylegacychristianschool.org. All returned checks will result in a \$30 returned check fee. Payment will be requested in cash after two incidents of a check being returned for insufficient funds.

If students enrolled in kindergarten through elementary leave the school with an outstanding bill, textbooks, or any other school material, the items must be returned and the bill paid before any school records, grades or transcripts can be released to any school or institution.

For More Information

Please check out our Parent's Handbook. It can be found online at our website or picked-up in person at our school.